



रा. इ. सू. प्रौ. सं.  
National Institute of Electronics and Information Technology (NIELIT)  
(पूर्व में डीओईएसीसी सोसायटी/Formerly DOEACC Society)  
(इलेक्ट्रॉनिकी सूचना प्रौद्योगिकी विभाग, संचार और सूचना प्रौद्योगिकी मंत्रालय, भारत सरकार की एक स्वायत्त वैज्ञानिक संस्था)  
(An Autonomous Scientific Society of Department of Electronics and Information Technology (DeitY),  
Ministry of Communications & Information Technology, Govt. of India)

कोलकाता  
Kolkata

NIELIT/Kol/Admn/13/2017/ 568  
Dated: 03/10/2017

**OFFICE ORDER**

To commence operation from our Salt Lake Building located at BF-267, Sector-I, Salt Lake, Kolkata – 700 064, posting of the following officials will be at above venue w.e.f. 04/10/2017.

List of regular employees		
SI No.	Name	Designation
1.	Shri Goutam Saha	Scientist – D
2.	Shri Rabin Karmakar	Scientist – C
3.	Shri Biswajit Roy	Sr. Technical Officer
4.	Shri Sujit Chandra Bhowmick	Technical Officer
5.	Shri Rajib Paul	Personal Assistant
6.	Shri Ansuman Mukherjee	Sr. Assistant (Accounts)
7.	Shri Chandan Kr. Ghorai	Sweeper

List of contractual employees/manpower engaged through manpower supply agencies		
SI No.	Name	Designation
1.	Shri D.Bhadury	Chief Co-ordinator (IT for Masses / e-Governance)
2.	Shri M.L.Chakraborty	Site Supervisor
3.	Shri Sadhan Chakraborty	Supervisor
4.	Shri Ashish Bhandari	Project Assistant
5.	Shri Pankaj Dutta	Project Assistant
6.	Shri Rajarshi Banik	Project Assistant
7.	Shri Sourish Dutta	Project Assistant
8.	Smt Neeru Motiani	Project Executive
9.	Shri Subir Das	MTS
10.	Shri Pradip Ghosh	Sweeper cum Helper

Shri Bakul Kr. Ghorai, Sweeper Gr-I who is now posted at Salt Lake Campus, will report to this Office at Jadavpur University Campus, in place of Shri Chandan Kr. Ghorai with effect from 04/10/2017.

*Das*





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राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं.)  
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To continue their assignments Shri Goutam Saha, Shri Rabin Karmakar, Shri Ansuman Mukherjee, Shri Rajib Paul and Shri Sadhan Chakraborty will report on duty at their present place of posting (JU Campus) on every Thursday (if it is holiday then next working day) and / or any other day as the Director / JD(F&A) desires. Director and JD(F&A) will also operate from the new Campus minimum two (2) days in a week.

Holidays & office timing of this Office will be observed for above venue also. The above employees will report to Shri Goutam Saha (in his absence Shri Jayanta Chakraborty or the senior most employee posted there) for local Administrative work and functionally to their existing Reporting Officers.

Till capturing of AEBAS Attendance System in Server, manual Attendance Register will be maintained at above venue and Shri Goutam Saha (in his absence senior most employee posted there) will monitor / certify the Attendance Register on day to day basis. Shri Goutam Saha will apprise the situation of above venue to the Director on weekly basis.

This issues with the approval of Director.

*Das*  
03/10/17  
(A. Das)

Joint Director (F&A)

To:

1. All employees concerned

Copy to:

1. The Registrar for kind information
- PS to Director for kind information of Director
3. File